**EXAMPLE LETTER**

***Below is an example of a letter which can be used as proof of eligibility for the ESE Basic Science Meeting Grant and should be returned on your institutes’ letterhead.***

***Applications can only be made through the online Abstract Submission system available on the website: http://www.ece2015.com/abstracts.aspx***

To: ESE Office

Euro House, 22 Apex Court
Woodlands

Bradley Stoke
Bristol

BS32 4JT

United Kingdom

Date

Dear ESE Office

**ESE Basic Science Meeting Grant**

Please accept this letter as proof of eligibility of (insert name of applicant) for the ESE Basic Science Meeting Grant.

I, (insert name of superior), confirm that (insert name of applicant):

|  |  |
| --- | --- |
|  | Please tick to confirm |
| Is a member of ESE – please give membership number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Is not fully funded by industry |  |
| Is first author of a submitted abstract (the Basic Science Meeting Grant application will only be approved if the abstract is accepted) |  |

Signature: Date:

 (Applicant)

Print name:

 (Applicant)

Signature: Date:

 (Superior)

Print name:

 (Superior)

Please return this letter by email to info@euro-endo.org or by post to ESE Office, Euro House, 22 Apex Court, Woodlands, Bradley Stoke, Bristol, BS32 4JT, United Kingdom.