

ESE has identified eight Focus Areas for its clinical and scientific activities. The aim of these Focus Areas is to provide support within members' areas of interest for collaborative activities and to inform ESE's activities and programmes. The Focus Areas will be led by Focus Area Leads. The Focus Areas identified are as follows:

- Adrenal and Cardiovascular Endocrinology
- Bone and Calcium
- Diabetes, Obesity, Metabolism and Nutrition
- Endocrine-related Cancer
- Environmental Endocrinology
- Pituitary and Neuroendocrinology
- Reproductive and Developmental Endocrinology
- Thyroid

Focus Area Leads Composition Two per Focus Area.

For the 7 Organ-specific Focus Areas, there should be one with a clinical interest and one with a basic science interest per Focus Area.

For Environmental Endocrinology two co-leads will be appointed.

The leads of the Focus Areas should be nominated and invited by the Science Committee and Clinical Committee, taking into consideration suggestions from the Executive Committee, from the current Focus Area leads and other relevant interested parties.

Nominations will be approved by the ESE Executive Committee.

Duration of Service

Two years, with the option to extend to a maximum of four years if mutually agreed by the representative and the Executive Committee.

Reporting

The Focus Area Leads will report to the Clinical and Basic Science Committee Chairs. A brief report of the Focus Area's activities, compiled with the assistance of the ESE Office, may be requested on an annual basis.

Meetings

A meeting room will be made available for Focus Area meetings at the ECE. Other meetings to be held on an ad hoc basis, with organisational support from the ESE Office.

Focus Area Leads Remit

- Increasing the available reach and pool of members/endocrinologists to engage in activities beyond the core ESE Committee members.
- Providing Expert opinion/input into activities (POC suggestions/review, content for member communications, developing relationships and projects including ECE with commercial partners).
- Understanding and developing the ESE relationships with the specialty societies.

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- Integration and suggestions into existing ESE committees and programmes.
- Advisory role for ESE P&A activities.
- Provision of media comment and being our 'public face' for the Focus Area.

Note: Process for selecting FA Leads and Expert Panels

- The ESE Office will collate suggestions from the Executive Committee members and the Science and Clinical Committees. The existing FA Leads and Executive Committee will also have the opportunity to provide suggestions.
- The ESE Office will provide the collated suggestions to the Science and Clinical Committee Chairs, who will review and make a recommendation to the Executive Committee for agreement.
- Related Specialty Societies will be asked to nominate a member for each Focus Area.
- The Executive Committee will be responsible for final approval of the Focus Area leads and expert group members.
- *NB: The aim would be that the clinical and basic science Focus Area lead work closely together to ensure co-ordination of Focus Area activity.*
- *NB: Any funding requests should be submitted through the relevant ESE committee in line with the usual ESE budgeting procedures.*

Additional notes

- All Focus Area Leads and Expert Panel members need to be paid up members of the European Society of Endocrinology.
- All Focus Area Leads and Expert Panel members should make every effort to attend all meetings. Any member who does not attend a meeting for a year will be asked to step down, other than in exceptional circumstances.
- The Focus Area Leads will liaise with other ESE Committees as appropriate.
- All papers and minutes must be treated in strictest confidence.
- All Focus Area Leads and Expert Panel members must act in the best interest of the Society.
- Any potential conflicts of interest should be declared at the start of the meeting or as they arise, and the member concerned should take no part in the discussion.
- The Focus Area Lead should not serve a second consecutive term of office, unless there are exceptional circumstances identified by the Executive Committee.
- Focus Area Leads and Expert Panel members should represent the key areas of interest; geographical spread; and gender considerations.

ESE Team member responsibility: Scientific Programmes Manager.