

Publishing and Communications Committee

Committee Composition

Chair:	A member of the Executive Committee, designated by the Executive Committee.
Full members:	Editor-in-Chief of <i>Endocrine Connections</i> . Editor-in-Chief of <i>European Journal of Endocrinology</i> . ESE President. ESE President-elect. ESE Treasurer. ESE Communications representative (ESE News, webmaster, media).
Ex-officio members:	Chief Executive Officer.
Co-opted members:	Up to two additional members may be co-opted for a limited period to fulfil a specific role, subject to Executive Committee approval.

Quorum

Four (4) full members including the Chair.

Duration of Service

Chair:	Co-terminous with office.
Full members:	Four years or co-terminous with office, if applicable.
Ex-officio members:	Co-terminous with office.
Co-opted members:	Up to two years, but with the option to extend to four years in total with approval from the Executive Committee.

Reporting

The Committee reports to the ESE Executive Committee through the Publishing and Communications Committee Chair.

Meetings

Two meetings per year; meetings can be held via telecon/video conference.

Remit

1. To develop and propose to the ESE Executive Committee the ESE strategy with respect to publishing and communications, including but not exclusive to: journal publications; *ESE News*; website; monthly email alerts; and media activity.
2. To monitor performance against agreed strategy, and report to the Executive Committee.
3. To improve the profile of ESE through all appropriate media channels.

4. To manage affiliations with other publications.
5. To monitor the reserve policy for the Society owned journals and to propose changes to the ESE Finance Committee.
6. To review the financial results and budgets of the Society owned journals and report to the ESE Finance committee.
7. To manage the EJE Award.

Additional notes

- Due to the confidential matters discussed surrounding the Society owned journals, all meeting discussion, papers and minutes must be treated in strictest confidence.
- All Committee members need to be paid up members of the European Society of Endocrinology.
- Committee members should make every effort to attend all meetings. Any Committee member who does not attend a meeting for a year will be asked to step down, other than in exceptional circumstances.
- The Committee will liaise with other ESE Committees as appropriate.
- All Committee members must act in the best interest of the Society.
- Any potential conflicts of interest should be declared at the start of the meeting or as they arise, and the member concerned should take no part in the discussion.
- The Chair should not serve a second consecutive term of office, unless there are exceptional circumstances identified by the Executive Committee.
- Committee membership should represent the key areas of interest; geographical spread; and gender considerations.

Current membership

Chair

Beata Kos-Kudła, Poland, co-terminous with office (2017-2021).

Full members

Andrea Giustina, Italy, co-terminous with office (President, 2019-2021).

Martin Reincke, Germany, co-terminous with office (President-elect, 2019-2021).

Djuro Macut, Serbia, Treasurer (2020-2024).

Wiebke Arlt, UK, co-terminous with office (EJE Editor-in-Chief, 2019-2022).

Adrian Clark, UK, co-terminous with office (EC Editor-in-Chief, 2021-2023).

Justo Castaño, Spain, (Communications representative), (2018-2022).

Ex-officio

Helen Gregson (Chief Executive Officer), co-terminous with office.

ESE Team member responsibility: Sales and Marketing Manager,
Scientific Programmes Manager.