

IMPORTANT NOTICE

**ECE 2023 | Halic Convention Centre | Istanbul | 13 – 16 May 2023**

**ECE 2023 - Istanbul Congress Bag Inserts: Logistics**

The packing of the congress bags for ECE 2023 In Istanbul will be done by our official show logistics contractor DHL Trade Fairs & Events (UK) Ltd.

Please contact Matthew as below if you require help with the logistics of your bag inserts.

If you choose to arrange transport yourselves then they will need to be delivered latest by **Thursday 6th April 2023** to the following address:

DHL Trade Fairs & Events (UK) Ltd

(ECE 2023 – BAG INSERTS Name of insert) Unit 17 & 9 2nd Exhibition Avenue

NEC Birmingham B40 1PJ

United Kingdom

Attention: Matthew Spokes

Phone: 0044 121 782 4626

Email: [matthew@dhl-exh.com](mailto:matthew@dhl-exh.com)

*It is very important that you clearly mark the shipment with your Company*

*Name including “Bag Inserts ECE 2023”. Failure to mark shipment correctly may result in goods being refused at warehouse.*

*Please send us full pre advice by email once you have dispatched your inserts to* [*matthew@dhl-exh.com*](mailto:matthew@dhl-exh.com)

***Your company is responsible for all charges up to our bag packing depot and please note that for each shipment received at the warehouse, a cost of €195 will occur to cover the cost of warehousing and handling. Please notify*** [***matthew@dhl-exh.com***](mailto:matthew@dhl-exh.com) ***prior to sending so we can arrange payment and be expectant of the delivery.***

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**www.dhl-exh.com**