

Science Committee

Committee Composition

Chair:	A member of the Executive Committee, designated by the Executive Committee. The Chair should have knowledge and experience of basic/research issues and activities.
Full members:	<p>Typically, 6 members, but with the flexibility to increase to 10 members if required.</p> <p>An open call for available Committee positions will be advertised. ESE members can apply themselves or nominate someone else. Current Committee members can also make nominations. This Committee will review and vote on the applications/nominations received. The Committee Chair will then propose the new member(s) to the Executive Committee, who will ratify the new member(s).</p>
Ex-officio members:	<p>One member to be a representative of EYES (proposed by EYES).</p> <p>ESE President.* ESE President-Elect.*</p>
Co-opted members:	<p>*It is not mandatory for the President / President-Elect to attend committee meetings but should receive a copy of the meeting minutes.</p> <p>Up to two additional members may be co-opted for a limited period to fulfil a specific role, subject to Executive Committee approval.</p>

Quorum

Fifty percent (50%) of Full Members (including the Chair) +1.

Duration of Service

Chair:	Four years.
Full members:	Four years.
Ex-officio members:	Co-terminous with office.
Co-opted members:	Up to two years, but with the option to extend to four years in total with approval from the Executive Committee.

Reporting

The Committee reports to the ESE Executive Committee through the Science Committee Chair.

Meetings

Two meetings per year; meetings can be held via telecon/video conference.

The work of the committee is very important. Committee members are expected to attend all committee meetings and to participate in committee related email communications.

Committee members who do not attend three consecutive meetings (or one meeting in a year if meetings are held annually) will be asked to step down, other than in exceptional circumstances.

Remit

1. To give guidance on matters of science including ethical issues and good practice.

2. To support scientific research in endocrinology in Europe, including funding, with a special focus on supporting young endocrinologists and those from less-advantaged countries.
3. To give guidance on matters of science including ethical issues and good practice.
4. To support scientific research in endocrinology in Europe, including funding, with a special focus on supporting young endocrinologists and those from less-advantaged countries.
5. To recommend new ESE Focus Area Basic Leads and coordinate Focus Areas towards strategic developments in research and science in endocrinology.
6. To help define the education and professional training requirements of scientists working in endocrinology, and to promote and facilitate careers in endocrine science.
7. To support the ESE Education Committee on scientific education activities in endocrinology, as required.
8. To present the views of endocrine scientists on professional and policy issues to the EU and other bodies.
9. To provide input on scientific symposia and other conference and training sessions.
10. To work with the ESE media representative and ESE Office to ensure adequate and appropriate representation of science to the public and the media.
11. To work towards the financial sustainability of the Science Committee activities.

Additional notes

- All Committee members need to be paid up members of the European Society of Endocrinology.
- The work of the committee is very important. Committee members are expected to attend all committee meetings and to participate in committee related email communications.
- Committee members who do not attend three consecutive meetings (or one meeting in a year if meetings are held annually) will be asked to step down, other than in exceptional circumstances.
- The Committee will liaise with other ESE Committees as appropriate.
- All papers and minutes must be treated in strictest confidence.
- The use of an AI 'otter' to join meetings/take notes at a committee meeting is not permitted unless expressly authorised by the Chair.
- All Committee members must act in the best interest of the Society.
- Any potential conflicts of interest should be declared at the start of the meeting or as they arise, and the members concerned should take no part in the discussion.
- The Chair should not serve a second consecutive term of office, unless there are exceptional circumstances identified by the Executive Committee.
- The Society is committed to equal opportunities and the promotion of equality, diversity and inclusion and where possible this committee should follow the principles of [ESE's Equality, Diversity and Inclusion Policy](#).
- Committee membership should represent the key areas of interest; geographical spread; and gender considerations.