

## Public Affairs Committee

### Committee Composition

Chair: ESE Past-President.  
If the immediate Past-President is not able to Chair then an alternative past or current Executive Committee member can be considered.

Full members:

- ESE President.
- ESE President-Elect.
- ESE representative to the European Medicine Agency.
- ESE representative to the Biomedical Alliance in Europe (Biomed Alliance).
- Chair / representative of the EDC Expert Working Group.
- Chair / representative of ECAS.
- Chair / representative of the ESE Clinical Committee.
- Chair / representative of the ESE Science Committee.
- ESE EYES Representative\*
- Chair / representative of the ESE Nurse Committee\*\*

ESE representative(s) to other policy oriented organisations (as decided by the Committee when ESE joins additional alliances)

\*The EYES Representative is the outgoing representative from the Executive Committee, once their term on the Executive Committee has ended.

NB: This Committee will not be the subject of an open call for applications to join the committee. The purpose of the committee is to bring all stakeholders of the present ESE structures together to decide on the strategy related to ESE's policy and advocacy focus and coordinate its implementation.

Ex-officio members: Representative of the ESE PAG Community.  
ESPE Public Affairs representative (and on condition of reciprocity from ESPE towards ESE).

Co-opted members: Co-opted members are for a limited period and to fulfil a specific role, subject to Executive Committee approval.

Quorum Fifty percent (50%) of Full Members (including the Chair) +1.

### Duration of Service

Chair: Co-terminous with office.

Members: Co-terminous with office or the representative role they have for their respective committee / workgroup or engagement with an organisation on behalf of ESE or on behalf of another organisation.

Ex-officio members: Co-terminous with office or the representative role they have for their respective committee / workgroup or engagement with an organisation on behalf of ESE or on behalf of another organisation.

Co-opted members: Up to two years, but with the option to extend to four years in total with approval from the Executive Committee.

### Reporting

The Committee reports to the ESE Executive Committee through the ESE President.

## Meetings

The Committee will meet at least twice a year, with one of the meetings taking place in person at the annual European Congress of Endocrinology (ECE).

The work of the committee is very important. Committee members are expected to attend all committee meetings and to participate in committee related email communications.

Committee members who do not attend three consecutive meetings will be asked to step down, other than in exceptional circumstances.

\*\*The Nurse representative will decide whether attendance to a meeting is required based on the agenda topics for discussion.

## Remit

1. Define ESE's vision, strategy and objectives with regard to its policy and advocacy oriented efforts, in line with overall ESE strategy.
  2. Suggest and take the required initiatives that are important to address the professional dynamics endocrinology faces in Europe and the further and future development of endocrinology as a discipline.
  3. Coordinate and direct our interactions with the European Institutions in the legislative processes of core interest to the Society (EDC and REACH, Research and FP10, ...).
  4. Steer and oversee our engagement with partners - stakeholders where ESE is formally represented (EMA, Biomed Alliance, UEMS, ... ) and develop new partnerships as required.
  5. Coordinate the Policy and Advocacy approach and collaboration towards other European endocrine community stakeholders, including the national societies represented in ECAS, the European Specialist Partner societies, the ESE patient advocacy group community, Corporate members.
  6. Coordinate public awareness oriented initiatives, with specific focus on World Hormone Day.
  7. Take required action to inform the ESE membership about ESE's Policy and Advocacy efforts.
  8. Act as the focal point for policy and advocacy related media questions.
- All full committee members need to be paid up members of the European Society of Endocrinology.
  - The Committee will liaise with other ESE Committees as appropriate and other Committee Chairs can be called upon to attend meetings, if needed.
  - All papers and minutes must be treated in strictest confidence.
  - Minutes will also be circulated to the Executive Committee.
  - The use of an AI 'otter' to join meetings/take notes at a committee meeting is not permitted unless expressly authorised by the Chair.
  - All Committee members must act in the best interest of the Society.
  - Any potential conflicts of interest should be declared at the start of the meeting or as they arise, and the member concerned should take no part in the discussion.
  - The Chair should not serve a second consecutive term of office, unless there are exceptional circumstances identified by the Executive Committee.
  - The Society is committed to equal opportunities and the promotion of equality, diversity and inclusion and where possible this committee should follow the principles of [ESE's Equality, Diversity and Inclusion Policy](#).
  - Committee membership should represent the key areas of interest; geographical spread; and gender considerations.

## Additional notes

ESE Team Responsibility: Director of Strategic Partnerships.