

## Membership Committee

### Committee Composition

Chair(s):	President-Elect of the European Society of Endocrinology. ECAS Representative to the ESE Executive Committee.
Full members:	<p>Typically, 6-9 members, but with the flexibility to increase to 10 members if required. An open call for available Committee positions will be advertised. ESE members can apply themselves or nominate someone else. Current Committee members can also make nominations. This Committee will review and vote on the applications/nominations received. The Committee Chair will then propose the new member(s) to the Executive Committee, who will ratify the new member(s).</p> <p>Membership should include a nurse representative, a balance between clinical and science representation, gender, geographical coverage balancing western and eastern Europe and bigger and smaller societies.</p>
Ex-officio members:	ESE President. EYES Committee Representative.
Co-opted members:	<p>Up to two additional members may be co-opted for a limited period to fulfil a specific role, subject to Executive Committee approval, and can include:</p> <ul style="list-style-type: none"> <li>- Up to two members, if required, from outside the Executive Committee.</li> <li>- Representation from the Associate Membership.</li> <li>- ESE Committee Chairs.</li> </ul>

### Quorum

Fifty percent (50%) of Full Members (including one of the Co-Chairs) +1

### Duration of Service

Chair(s):	Co-terminous with office.
Full members:	Four years. During the introduction of this Committee, membership may be staged so that not all Committee members retire at the same time.
Ex-officio members:	Co-terminous with office.
Co-opted members:	<p>Up to two years, but with the option to extend to four years in total with approval from the Executive Committee.</p> <p>The work of the committee is very important. Committee members are expected to attend all committee meetings and to participate in committee-related email communications.</p> <p>Committee members who do not attend three consecutive meetings (or one meeting in a year if meetings are held annually) will be asked to step down, other than in exceptional circumstances.</p>

## **Remit**

1. Increase ESE individual membership numbers in a substantial manner.
2. Develop and sustain an ESE representative membership model.
3. Develop membership, membership engagement and value of the national societies.
4. Evaluate, update, and develop the individual membership model and benefits, to meet members expectations.
5. Secure that the membership model(s) is (are) financially sustainable.
6. To liaise with the other ESE Committees to develop policies, science and educational strategies to increase membership numbers.
7. To monitor and report on membership numbers and trends to the Executive Committee.

## **Additional notes**

- All Committee members need to be paid up members of the European Society of Endocrinology.
- The work of the committee is very important. Committee members are expected to attend all committee meetings and to participate in committee related email communications.
- Committee members who do not attend three consecutive meetings (or one meeting in a year if meetings are held annually) will be asked to step down, other than in exceptional circumstances.
- The Committee will liaise with other ESE Committees as appropriate.
- All papers and minutes must be treated in strictest confidence.
- All Committee members must act in the best interest of the Society.
- The use of an AI 'otter' to join meetings/take notes at a committee meeting is not permitted unless expressly authorised by the Chair.
- Any potential conflicts of interest should be declared at the start of the meeting or as they arise, and the member concerned should take no part in the discussion.
- The Chair should not serve a second consecutive term of office, unless there are exceptional circumstances identified by the Executive Committee.
- The Society is committed to equal opportunities and the promotion
- of equality, diversity, and inclusion and where possible this committee should follow the principles of [ESE's Equality, Diversity, and Inclusion Policy](#).
- Committee membership should represent the key areas of interest; geographical spread; and gender considerations.